1. To upload your financial aid documents to the UCI Financial Aid Office, please visit: 
   https://uci.verifymyfafsa.com

2. Login with your UCInetID and Password

3. Once you login with your UCInetID, you will be required to create an account if the following screen appears below. **It is important that when you create your account, you enter your name, date of birth and social security number (For Dreamers, enter your Dream Act ID #) exactly how it appears on the FAFSA/CADAA.** If you have already created an account in the past, this step will automatically be skipped and you will be directed to step 4 below.
4. Once you are successfully logged in, Click “Request” on the top right hand corner for a list of documents to upload.

5. Select the “green plus sign” next to the appropriate document depending on what you are uploading. Make sure you are selecting the appropriate year for your request.

6. Once you have selected the appropriate document and year to upload, the following pop-up box will appear. You will need to enter a reason for the request. You can provide a simple reason as the one below then hit “Submit”
7. Once a request to upload a document has been selected, go to the “Other Documents” tab and click on the document that you are uploading. Select “Upload” to upload your document and hit the “Submit” button. The “red circle” will indicate the number of documents you have selected and still need to upload.
8. Once you have submitted your upload, hit the “Finish” button to finalize the submission. A Check Mark will appear if you have successfully uploaded that document.

Please note: Due to COVID-19 and the campus closure, please be aware that there may be a delay in updating the status of uploaded documents. We appreciate your understanding and patience as our office adjust to these new processes.